

ABDULLAH SALAH

Contracts, Control and Planning Specialist

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PERSONAL INFORMATION

- Date of Birth: **07th June 1983**
- Nationality: **Jordanian**
- Marital Status: **Married**
- Residence location: **Amman-Jordan**

EDUCATION

- Bachelors of Science in **Civil Engineering**, 2008, Jordan University of Science & Technology (**JUST**), Irbid-Jordan

PROFESSIONAL CERTIFICATES

- **Project Management Professional (PMP)**, 2011, Project Management Institute, License No:1406297
- **PMI-Risk Management Professional (PMI-RMP)**, 2012, Project Management Institute, License No:1518161
- **PMI-Scheduling Professional (PMI-SP)**, 2012, Project Management Institute, License No:1534997

SKILLS AND SPECIALTIES

- FIDIC Form of Contracts
- Contracts Administration
- Construction Delays Analysis & Preparation of Extension of Time Claims
- Claim Preparation & Analysis
- Project Planning and Scheduling using PRIMAVERA P6 Professional
- Controlling and Managing Projects Performance using predefined Performance Indicators
- Progress Reporting & Presentation
- Preparation and Submission of Construction Schedules
- Tender Technical Proposals & Method Statements
- Review & Analysis for Tender Contractual Requirements

EXPERIENCE

Jul / 2015

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Present

Senior Contracts and Planning Engineer

Haddadin Engineering Co. for Contracting (Jordan)

Projects:

- *Rosary School - Irbid*
- *Queen Rania Teacher Academy*
- *Amman BRT – Press Tunnel*
- *Amman Rapid Bus BRT – Yajouz Bridge and Intersection*
- *Amman BRT – Tariq Ain Ghazal Intersection- Package 1*
- *Amman BRT – Mega Project 1/ Package 6 and Package 10*
- *Saraya Aqaba, Zone M*
- *Ayla Hyatt Regency & Souk, Aqaba, Jordan*

Duties & Responsibilities:

- Contract administration with respect to planning and project controlling issues.
- Responsible for projects planning and scheduling throughout the whole life cycle of the project , from tendering stage to closing and handing over stage.
- Project's control management, including baseline schedule development and management, performance status and reporting, baseline change control.
- Monitoring and controlling project performance with respect to contractual requirements.
- Recommending actions to the management with respect to project performance.
- Monitoring the performance of suppliers and subcontractors on a regular basis and reporting on the same.
- Preparation of Time Impact analysis and Extension of Time Detailed Claims with all detailed entitlement and Contractual assessment.
- Preparation of associated cost claims with all related supporting documents.
- Preparation of a cause and effect detailed analysis
- Preparation of Contractual correspondence and delay notices.
- Construction contracts review for projects in tendering stage, and reporting risk clauses to the Company's top management.
- Determining the best appropriate execution sequence of works according to the project characteristics and requirements.
- Determining Execution Strategy and discussing with the project management execution approaches and general plan.
- Preparation and submission of technical proposals and method statements during the Tendering Stage.

EXPERIENCE	
<p>Jan/2013 - Jul / 2015</p>	<p><i>Senior Planning and Project Control Engineer</i> <i>CMCS Project Management Consultation (Jordan)</i></p> <p>Projects:</p> <ul style="list-style-type: none"> • <i>Saraya Aqaba, Jordan</i> • <i>Al-Salt Technical College, Jordan</i> <p>Duties and Responsibilities:</p> <ul style="list-style-type: none"> • Preparation and follow-up on Programme of works, starting with bid or Master schedules to detailed work schedules. • Preparation of tender documents including; method statement and master schedule. • Preparation and follow-up of monthly updates and monthly reports • Maintain weekly reports and presentations for progress of works. • Analysis of actual time spent, costs incurred and actual productivity achieved • Inspection of records and delay notices. • Ascertaining the adequacy of the planned programme and correcting as necessary • Analysis of the revised/updated schedules and reasons for changes • Developing recovery plans to meet the projects requirements. • Loading schedules with the budgeted cost, and resources.
<p>Apr / 2011 - Nov / 2013</p> <p>Dammam - KSA</p>	<p><i>Project Engineer</i> <i>Saudi Oger Limited (East Province-Saudi Arabia)</i></p> <p>Project: <i>"King Abdullah Project for Developing Ministry of Interior- East Provence Area"KAP-1</i></p> <p>Duties and Responsibilities:</p> <ul style="list-style-type: none"> • Managed ten sites in Dammam zone, with total budget of 100 Million SAR • Managing all aspects of execution, monitoring, and controlling work progress in sites on a day-to-day basis. • Ensuring proper execution of all site activities as per Contract Documents and in the most economical ways. • Leading a team of junior engineers, foremen, surveyors, and quantity surveyors. • Ensuring compliance of subcontractors with the contractual requirements. • Representing the company in meetings, with client's and subcontractor's representatives.

EXPERIENCE	
<p>April /2009 - Apr / 2011</p>	<p><i>Site Civil Engineer</i> <i>MAG Engineering and Contracting Company (Jordan)</i></p> <p>Projects:</p> <ul style="list-style-type: none">• <i>Operation & Workshop Building, AQABA Container Terminal,</i>• <i>New Crane Beam Civil Infrastructure Works, AQABA Container Terminal</i> <p>Duties and Responsibilities:</p> <ul style="list-style-type: none">• Managing work on site by directing team of foremen and technicians, and closely monitoring the site labors, plants and equipments.• Monitoring and checking work on site to ensure adherence with quality and schedule.• Resolving site technical issues.• Dealing with consultant representatives, and hand-over of the checked work.• Performing Quantity Surveying for executed Civil Works and submitting it for approval.• Preparing workshop drawings using AutoCAD program along with inspection requests and method of statements.
<p>Feb/2008 - May/2009</p>	<p><i>Site Civil Engineer</i> <i>Al-Muthalath Foundation for Contracting (Jordan).</i></p> <p>Project:</p> <p><i>Project of Sewerage network in South Amman region".</i></p> <p>Duties and Responsibilities:</p> <ul style="list-style-type: none">• Managing work on site by directing team of foremen and technicians, and closely monitoring the site labors, plants and equipments.• Monitoring and checking work on site to ensure adherence with quality and schedule.• Resolving site technical issues.• Dealing with consultant representatives, and hand-over of the checked work.• Performing Quantity Surveying for executed Civil Works and submitting it for approval.• Preparing of Workshop drawings using AutoCAD program along with inspection requests and method of statements.• Reporting to the construction manager with daily progress reports and the next day's schedule.• Overseeing safety matters on site, and ensuring adherence with safety regulations.