

# Amr Ghanem

Place and Date of Birth Amman – Jordan / 8 July 1987  
Email [engineer.amr87@yahoo.com](mailto:engineer.amr87@yahoo.com)  
Mobile 00962 – 799439991  
Marital Status Married.  
Nationality Jordanian.

## Professional Summary

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Mechanical Engineer Since 2010 With Experience in Commercial (Procurement and Contracts), Warehouse Supervision, in Construction, Cement, Concrete, and Fuel Power Plant Industries, with a Wide Range of experience in Supply Chain & Contracts Management, Logistic Services, and Strategic Procurement Planning.

Working as Supply Chain lead Qualified me to Work on:

Purchasing & Warehouse KPIs, Targets, and Goals.

ISO 9001 Requirements and ISO Auditing.

Imports, Exports, Incoterms, Clearance, and Custom Regulations

## Education

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### Mut'ah University 2010

**BSc. Mechanical Engineering- Thermal Power and Energy Engineering**  
Al-Karak - Jordan

## Work Experience

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**Sr. Procurement and Contracts Engineer at Attarat Power Company**  
Oct 2022- Present

Attarat Power Company (APCO) is the 1st oil shale Power Plant Jordan, with investment of 2.1 billion USD and capacity of 2 x 235 MW (Net) Oil Shale Fired IPP Project, Attarat Operation & Maintenance Company (OMCO) is responsible for the operation and maintenance of Attarat Power Company (APCO)

### Duties & Responsibilities

#### Procurement

- Sourcing for Alternative materials to reduce the operation cost and improve the quality.
- floating inquiries, bid comparatives and PO placement.
- Planning and Inventory Management
- SWOT Analysis and Risk Management Planning

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- Planning and Purchasing the Needs of Power Plant Industries (Stacker and Reclaimers, Crushers, Boilers, Turbine, Laboratory ...)

## **Contracts**

- Supervise Contract Packaging, prequalification, and Selection of Contractor / Service providers.
- Manage the Preparation of Tender Dossier including the selection of type of Contract (Remeasured, lump Sum or Manpower services) through SAP Ariba, RFP, or RFQ).
- Manage tendering process including issue of tender dossier, site visits, tender queries, submission of tenders, opening of proposal, tender evaluation (technical and commercial).
- Managing Award of Contracts including Letter of Acceptance, negotiations, Specific and general terms, parties' obligations, commencement notices, Contract Agreement, notification to unsuccessful bidders.
- Reviewing Weekly and Monthly reports, and Monitoring time schedules.
- Managing claims and variation orders submitted by Contractors.
- Managing Contracts as per Company policies, Law regulations and International Standards.
- Managing the payment terms and conditions, Working time sheets.



## **Purchasing Section Head at Lafarge Concrete Jordan** Mar 2021- July 2022

Lafarge Concrete Jordan is a part of Holcim group leading building materials company in 102 countries and more than 160k employees from several nationalities and countries.

### Duties & Responsibilities

- Entire Purchase to Pay Process, Procurement Strategies.
- KPIs, Purchasing Plans, And Risk Management
- Devise purchasing instructions and policies and ensure proper procedure.
- Planning and Managing Raw Materials Contracts, Maintenance Contracts, direct and indirect purchasing process
- Sourcing for Alternatives Materials to reduce the Operation Cost and Improve the Quality.
- Logistics services for procurement (Shipping, Clearance, Customs, and Goods insurance)
- Planning and Inventory Management
- Carry Out the Required Procedures to Obtain the Necessary Governmental Approvals to Import and Export
- SWOT Analysis and Risk Management Planning

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## **Sr. Spare Parts Engineer at CEMENTRA/JORDAN**

June 2014- Mar 2021

Cementra Company is a part of Al Rajhi group leading company in Middle east and north Africa specialized in cement manufacturing and mining with investment of more than 500 million USD.

### Duties & Responsibilities

- Entire purchase to pay process, procurement strategies.
- Manage Outsourcing Contracts (labors, catering, and transportation...)
- Floating Inquiries, bid comparatives and PO placement.
- Clearance, customs, INCO terms.
- Planning and inventory management
- Improve and utilize the methodology of inspection and discrepancy avoidance.
- Carry Out the Required Procedures to Obtain the Necessary Governmental Approvals to Import, Export, Temporary admission of materials and the Recruitment of expatriate workers experts.
- Manage and follow up construction contracts, maintenance contracts, and MV motors contracts.
- Planning and Purchasing the Needs of Cement Industry (from Quarry to the Packing, Crushers, Mills, Preheater, Kiln types and spare parts).
- Purchase of ordinary fuels and finding alternatives.
- Planning for Risk Management and SWOT analysis.
- Devise purchasing instructions and policies and ensure proper procedure.



## **Warehouse Supervisor at Al Rajhi Cement Jordan**

July 2012 – June 2014

### Duties & Responsibilities

- Responsible for overseeing a wide variety of warehouse activities including Spare Parts, Production, and Raw Materials
- Develop the Purchasing Process by Adding drawings, Chemical Compositions, Data Sheet... to the Item Coding
- Min-Max, Reorder Points, FIFO Planning.
- Meets warehouse financial standards by providing annual budget information; monitoring expenditures; identifying variances, implementing corrective actions.
- Managing the Material Requisitions, Item Coding, Stock-taking, and Inventory Planning



## **Site Engineer at Drake and scull international for contracting**

Apr 2011- Mar 2012

### Duties & Responsibilities

- Creating Shop Drawing from Tender Drawing
- Implementation the Plumbing, Firefighting, and HVAC systems
- Planning, Purchasing, receiving the Needed Materials for the Project

# Amr Ghanem



## Trainee at SIGMA Consulting Engineers

Sep 2010 – Dec 2010

### Qualifications and Key skills

#### Personal Skills:

- Problem Solver, Dynamic and Energetic.
- Relationship Management Skills.
- Critical Thinking to Arrange Orders and Make Necessary Adjustments
- Negotiation Skills for Competitive Sales and Leasing Agreements, Thorough Knowledge of Governmental Rules Regarding Purchasing, Management Skills.

#### Professional Skills:

- Excellent User for ERP System (ORACLE, SAP B1, Maximo IBM)
- Excellent User Computer Skills (Microsoft Office, Internet,).
- Good User for AutoCAD (2D and 3D)
- Excellent in Supply Chain, Logistic, and Charter Party
- Good Base Knowledge in electrical engineering, electronics, and Automatic Control Systems

### Courses and Certificates



**Engineers Induction Certificate** (29 October – 9 November 2017 at CEMENTRA Offices) SMART Co., Amman, Jordan - Full Cement Production Course, 80 Hours



**TQM (Total Quality Management)** (10 July – 12 July 2017, at IBIS Hotel) Certificate by Golden Gloss for Consulting & Management Development, Amman, Jordan 20 Hours



**Logistics Services and Charter Party Certificate** (15 January – 19 January 2017, at Cementra) Certificate by Integrated Methodologies for Developments (IMD), Amman, Jordan 30 Hours



**Fundamentals in Fans, Compressors and Pumps** (24 Apr – 31 Apr 2012) Certificate by Jordan Engineering Association, Amman, Jordan. 60 Hours

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Supply Chain, logistics online courses



**Internal Auditor Certification ISO 9001-2015 (5 Nov – 9 Nov 2016)**

Certificate by Lloyd's Register Quality Assurance (LRQA) 30 Hours



**Commercial Contract (11 Nov – 20 Nov 2018)**

Certificate by Optimal Academy 30 Hours



**CSCP (certified supply chain professional) - (Nov 2019- Jan 2020)**

Certificate by Muhakat for consulting & training.

## Languages:

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- Arabic Native. (Excellent Writing, Reading, and Speaking)
- English. (V. Good Writing, Reading, and Speaking)

## Successful Stories:

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- Being an Effective Member in Cementra Company to get the ISO 9001 Certificate (Internal Auditor, and Department Representative).
- Saving about 20% of the Budget Allocated to Purchase Over the Past Years by Sourcing, Creating Success Supply and Services Contracts, and Developing the Purchasing Process.
- Being the Responsible of Achieving the Jordanian Customs Golden List with Cementra Company

**References Available Upon Request.**