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MOHAMMAD DAWOUD A.ALFALAYEH

HEAD OF PROCUREMENT

Nationality	-	Jordanian
Date of Birth	-	24-july-1982
Marital Status	-	Married

OBJECTIVE

As **Head of Procurement** with a Vast experience in Varsity of Unique Mega Projects, High Rise buildings, Hotels, Sport complex, Villas & Infra structure Projects. Keen to have a new Challenge with Passion and Excitement for a new Achievement and Success with a Company which share me same Passion of achievement and challenge for Success.

Work experience

Period	-	Oct-2018 -until now
Company	-	Bin laden Contracting Group
Position	-	Head Of Procurement
Location	-	main/ head office

Period - Oct-2017 -August 2018
Company - Bin laden Contracting Group
Position - project manager
Project - CEN expansion and engineering science building
Consultant - ARCHCORP consultant
Client - American university of sharjah
Assignment - construction multistory G+ 2 floor (135000000 buget)

Period - (august) -2016 Oct-2017
Company - Bin laden Contracting Group
Position - project manager
Project - alawir (alshiekh mohammad bin khalifa al maktum palace
Consultant - ARTICA office
Client - ALSHIEKH Mohammaed bin khalifa al maktum
Assignment - construction multistory G+ 2 floor (37000000 buget)

Period - (august) -2015 – august 2016
Company - Bin laden Contracting Group
Position - project manager
Project - dubai jaddaf (mohammed bin rashed library-phase1)
Consultant - Architectural Consulting Group (ACG)
Client - Dubai municipality
Assignment - construction multistory G+ 7 floors (39000000 buget)
Make 1050 pile including shoring wall (secant pile)

Responsibilities:

- To manage the complete project execution process to ensure completion of the job within specified timeframes
- organized and cost-effective manner, in accordance with the approved design and quality standards
- Manage the project team and ensure that customer communication and service levels are optimized.
- Coordinate with the procurement team to ensure the relevant raw materials components

Period - (January) -2015-(august) 2015
Company - Bin laden Contracting Group
Position - project manager
Project - B2B TOWER
Assignment - construction multistory G+ 25 floors (120.000.000 buget)

Period - (December)-2014 to (January)- 2015
Company - bin laden contracting group
Position - project manager
Project - EMAAR downtown
Assignment - Downtown Dubai Development – miscellaneous works

Period - January - 2012 – DEC -2013
Company - bin laden contracting group
Position - parcel manager
Project - king Abdullah financial District –PPA30 ,KSA
Assignment - high rise building (parcel 109) -750million budget
G+31 -floors

Responsibilities

- Deals directly with direct workers and Subcontractors for the concrete works, MEP installations and Finishing works.
- Defines the sequence of works and prepares work schedules of all trades and coordinates with General Planning Manager
- Prepares manpower and resource schedule.
- Organizes on site with the Lead Engineers and coordinates the daily activities with the surrounding tower construction.
- Responsible for Health, Safety and Environment
- Responsible for Quality Assurance and Quality Control
- Presides weekly meeting with the Engineers and Subcontractors.
- Prepares minutes of meeting and weekly progress reports.
- Liaises directly with the Consulting Engineers concerning technical issues.
- Deals directly with the Client Engineers concerning site activities and quality issues.
- Presides the Testing and Commissioning of all MEP services.
- Responsible on the Handover of the building
- Reports directly to the Project Director.

Period - may - 2010 – January -2012
Company - bin laden contracting group
Position - parcel manager
Project - king Abdullah financial District –PPA30 ,KSA
Assignment - high rise building (parcel 211,212)
Groud+11-floors,Groud+24-floors

Responsibilities

- Deals directly with direct workers and Subcontractors for the concrete works, MEP installations and Finishing works.
- Defines the sequence of works and prepares work schedules of all trades and coordinates with General Planning Manager
- Prepares manpower and resource schedule.
- Organizes on site with the Lead Engineers and coordinates the daily activities with the surrounding tower construction.
- Responsible for Health, Safety and Environment
- Responsible for Quality Assurance and Quality Control
- Presides weekly meeting with the Engineers and Subcontractors.
- Prepares minutes of meeting and weekly progress reports.
- Liaises directly with the Consulting Engineers concerning technical issues.
- Deals directly with the Client Engineers concerning site activities and quality issues.
- Presides the Testing and Commissioning of all MEP services.
- Responsible on the Handover of the building
- Reports directly to the Project Director.

Period - **Jan 2009 – may-2010**
Company - **Bin laden contracting group**

Position - **Project Engineer**
Project - **salmyai tower,Dubai -AUE**
Assignment - **high rise building**
Groud+17-floors,

Responsibilities

- Supervised the Civil Works
- Assisted the Area Engineer and Work Package Manager in reviewing and commenting Contractor's Method Statements, Construction Procedures and Construction Schedules.
- Reported directly to the Site manager concerning Subcontractor's progress
- Responsible in checking the measurement of work value performed from the Contractor.
- Responsible in preparing weekly and monthly progress report.

Period - **jan 2008 – jan-2009**
Company - **Bin laden contracting group**

Position - **Project Engineer**
Project - **villes compound ,Dubai -AUE**
Assignment - **three villes,**

Responsibilities:

- Led a team of Work Supervisors in monitoring and improving the Quality, Progress, and Safety and Environment issues on the site.
 - In-charged in presiding and drafting the minutes for the Weekly Site Visits and Meetings with the Subcontractor.
 - Responsible for the measuring and preparing of the Value Work Performed for the weekly Milestone Target Price report to the Owner.
 - Responsible in improving and monitoring the quality and progress of works.
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Period	-	jan 2005 – jan-2008
Company	-	Bin laden contracting group
Position	-	Site Engineer
Project	-	Jamrat Bridge in makkah,KSA
Assignment	-	Bridge construction

Responsibilities:

- In charged on organizing work sequence and preparation of formworks design.
 - Led a team with local workers for concrete works on the installation of tunnel supports, Reporting directly with the Site Manager
 - In charged on the over-all coordination between Architecture and MEP works.
 - Assisted the Zone Manager on the General work scheduling and monitoring.
 - Provided training of local workers for the use of imported products .
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Education

2000-2005 jordan university of science and technology

Graduated **Bachelor in Civil Engineering**

Computer skills

Microsoft Word, Excel, Access, PowerPoint, Outlook Express, Microsoft Windows XP and Microsoft Office XP Professional

REFERENCES

Engr. Fadi alshaghsher - EMAAR properties (00971508053442)

Engr. Khalid dabdob - EMAAR properties (00971506267738)

Engr. Chris martin - DAR ALRYEIAD consultant

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