

PERSONAL INFORMATION Eng. Tariq Ali Heif



📍 Jeddah - Saudi Arabia

📞 +966502787317

✉ tareq.haif@outlook.com

🌐 [www.linkedin.com/in/ tareq-ali-haif-695699144](https://www.linkedin.com/in/tareq-ali-haif-695699144)

Date of birth 13/01/1996 | **Nationality** Jordanian

- **Objective:** Seeking a challenging position in a reputable organization in the area of supply chain/Production planning and Logistics

PROFESSIONAL EXPERIENCE

- **22/06/2021- Till Now**
Supply Chain Officer at Med City Pharma/Axantia Group,
Jeddah/Saudi Arabia

Job duties and Responsibilities:

- Create, develop and Monitor Master Production schedule (MPS) according to deadlines for Sales orders, Sales Forecast and Validation plan.
- Troubleshooting production issues by optimizing MPS at manufacturing site.
- Generating MRP on weekly, Monthly and quarterly basis to trigger purchasing order and rescheduling ordered shipments.
- Monitor inventory, tracing production activates and purchasing order to ensure consistent availability and MPS adherence.
- Coordinate with Sales and Operation departments demand plans for new and existing products
- Monitor and report on important changes in sales forecast, budgets, and business.
- Support the implementation of ERP system (SAP) in terms of data transfer, data verification, conduct user acceptance testing (UAT) and training.

- **01/06/2020 – 10/06/2021**
Supply Planning Officer at United Pharmaceutical Manufacturing Co. / (MS Pharma Group)
Amman, Jordan

Job duties and Responsibilities:

- Managing and processing suppliers and Sales orders.
- Create a monthly production plan and supervise its implementation with other department until the final products are delivered to the warehouse team.
- Studying and analysing bottlenecks and problems to find appropriate solutions to prevent interruption of process flow through daily meeting with the relevant department.
- Develop and update product cycle time and product route to reduce production lead time and improve productivity.
- Update and Monitor bill of material (BOM), codes and other master data in ERP System.

- **08/09/2019 – 30/05/2020**
Production Engineer at World Plastics for Construction Industries
Amman-Jordan

Job duties and Responsibilities:

- Plan manufacturing activities to fulfil the marketing requirements.
- Develop best practices, routines, and innovative solutions to improve production rates and product quality.
- Apply **Lean Manufacturing** methodology to improve productivity and reduce waste part of excellence manufacturing initiative
- Coordinate with **Agile Solutions** for Consulting and Training in production department.

- **04/06/2019 - 04/08/2019**
Logistics and Supply Chain at ARAMEX
Amman- Jordan

- Analyse operational, express and direct shipments procedures and suggest improvements
- Suggest and implement improvement actions for logistics operations procedures at Aramex main warehouses using Lean Management.

- **01/09/2018 - 30/04/2019**
Masri Brothers' Company, Amman- Jordan

Graduation project

Reduction of Waste through Lean Manufacturing Tools: Identify sources of waste in aluminium fabrication plant and propose ways to reduce them.

EDUCATION

- **01/09/2014–01/05/2019**
BS. Industrial Engineering
Hashemite University, Zarqa (Jordan)

PERSONAL SKILLS

Language(s): Arabic, English

Abilities / Skills

- Hands-on experience with ERP systems (MS Dynamics, SAP).
- Proficiency with MS Office products with expertise in Excel.
- Expertise in Microsoft Project, Project Management Software.
- Experience in Continuous Improvement, Lean Manufacturing, Lean Six Sigma, 5S.
- Strong analytical and problem-solving skills.