

# Sami Naim Taha– Electrical Engineering



## *Overall Experience 16+ in Saudi Arabia*

### **CAREER OBJECTIVE:**

*A self-motivated and organized Professional nearly 16 years of experience in Electrical discipline with capability to manage, supervise and execute projects.*

*To obtain a position that will allow me to utilize my technical skills, experience, and willingness to learn in making an organization successful. Wish to work as a key player in a challenging and creative environment.*

### **PERSONAL INFORMATION:**

<i>Name</i>	: <i>Sami Naim Taha</i>
<i>Nationality</i>	: <i>Jordanian</i>
<i>Date of Birth</i>	: <i>29-Dec-1982</i>
<i>Mobile No.</i>	: <i>+966 554675632</i>
<i>Religion</i>	: <i>Islam</i>
<i>Marital Status</i>	: <i>Married</i>
<i>Driving License</i>	: <i>KSA</i>
<i>Current Location</i>	: <i>Riyadh – Saudi Arabia</i>
<i>Language Skills</i>	: <i>Arabic, English</i>
<i>Email</i>	: <a href="mailto:eng_sami1982@hotmail.com">eng_sami1982@hotmail.com</a>

### **ACADEMIC QUALIFICATION:**

<i>Graduate Degree</i>	: <i>B.Sc. in Engineering (2001-2006)</i>
<i>Major</i>	: <i>Power system- Electrical Engineering.</i>
<i>Graduation date</i>	: <i>2006</i>
<i>University</i>	: <i>AN-Najah National University – Palestine.</i>



## SOFTWARE SKILLS

MS OFFICE

WINDOWS

AUTOCAD

DIALUX

ETAP

ELECTRICAL DESIGN PROGRAMMS

REVIT - BASIC



## WORK EXPERIENCE IN SAUDI ARABIA- TOTAL +16 YEARS



JULY/2020 - PRESENT



- Company Name: Beta Technical Contracting Company
- Location: Riyadh.
- Company Field: Construction, **fit out & interior design**
- Position: Electrical Team Leader, Technical office, Procurement & execution.

### ➤ JOB DESCRIPTION:

- Responsible for all Electrical works assigned on different locations.
- Responsible for preparing design for electrical systems based on architect drawings.
- Responsible for preparing BOQ for electrical systems.
- Responsible for electrical cost estimation.
- Responsible for follow up the budget & cost control for electrical works.
- Responsible for shop drawings & technical office works related to electrical.
- Responsible for collecting quotations for electrical suppliers & subcontractors.
- Responsible for preparing material submittal for all electrical works.
- Responsible for monitor & control electrical site works with our engineers.
- Responsible for coordination with other trades. (Mechanical, civil & architectural)
- Responsible for follow up electrical subcontractors & progress work.
- Responsible for follow up invoices, payments with finance.
- Preparing contractual documentation & Variation orders.

➤ List Of estimated & Executed Projects:

➤ National Information Center Office -Riyadh. (Fit out Project – design & built).



➤ National Center for AI- Riyadh. (Fit out Project – design & built).



➤ Uptime Institute Offices- Riyadh. (Fit out Project – design & built).



➤ Tatweer Buildings Head Office- Riyadh. (Fit out Project – design & built).



➤ Abdul Kareem Villa- Dammam. (Fit out Project – design & built).

➤ Beta New Office – Riyadh. (Fit out Project – design & built).

➤ List Of estimated Projects:

➤ Neom Data Center.

➤ Triple Bay Red Sea Marine Life Institute.

➤ National Information Center office.

➤ Al Waseel Private Compound.

➤ SCAI Offices.

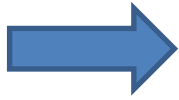
➤ NOC Operation Rooms – SDAIA.

➤ Amazon Warehouse.

➤ Misk Schools.

➤ Kingdom Hospital.

➤ Hilton Hotel – Jeddah.



APRIL/2016 – APRIL/2020

- Company Name: Hashem Contracting & Trading Corp.
- Location: Riyadh.
- Company Field: General Construction
- Position: Electrical Team Leader, Technical office, Procurement execution.

شركة هاشم للمقاولات والتجارة المساهمة  
Hashem Contracting & Trading Corp.



➤ List Of Executed Projects.

➤ Dallah Hospital – Namar – Riyadh. ( 360 Beds )

➤ JOB DESCRIPTION:

- Responsible for Electrical works at site project.
- Responsible for Review design drawings for electrical systems.
- Responsible for preparing Shop Drawings & Technical Documents.
- Responsible for Preparing quantity survey for systems.
- Responsible for follow up my team at site for requirements & progress.
- Responsible for follow up the store requirements & receiving materials.
- Responsible for follow up with other trades for solving troubles at site & make coordination.
- Responsible for attend meetings with client & consultant.
- Responsible for follow up suppliers, subcontractors progress & invoices.
- Responsible for Follow up material submittal approvals.
- Responsible for follow up daily progress reports & follow up progress with time schedule.
- Responsible for follow up MIR & RFI with consultant through my team.
- Responsible for coordination between medical suppliers & execute their requirements.
- Responsible for preparing quantity for monthly invoices.
- Responsible for follow up the quality of the installations at site.
- Responsible for preparing as built drawings, operation & manual documents, warranty letters.

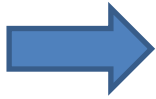


➤ List of executed systems:

- Low & medium voltage {Switchgear, transformers, RMU, panel boards, LV/MV power cables, lighting fixtures, wiring devices, cable tray & ladder, isolation panels, UPS, control panels, Generators}.
- Low current {data & telephone network, IPTV, public address, fire alarm, access control, nurse call, baby tag system, digital media system, tracking system, clock system, BMS}

➤ MOE Schools Project- Riyadh. (Total 19 Schools).

- Responsible for Electrical works at site project.
- Responsible for preparing Shop Drawings & Technical Documents.
- Responsible for preparing material submittals & collecting quotations.
- Responsible for Preparing quantity survey for systems.
- Responsible for follow up my team at site for requirements & progress.
- Responsible for follow up the store requirements & receiving materials.
- Responsible for follow up with other trades for solving troubles at site & make coordination.
- Responsible for attend meetings with client & consultant.
- Responsible for follow up suppliers, subcontractors progress & invoices.
- Responsible for follow up daily progress reports & follow up progress with time schedule.
- Responsible for follow up MIR & RFI with consultant through my team.
- Responsible for coordination between medical suppliers & execute their requirements.
- Responsible for preparing quantity for monthly invoices.
- Responsible for follow up the quality of the installations at site.
- Responsible for preparing as built drawings, operation & manual documents, warranty letters.



December/2012– APRIL/2016

- Company Name: Advance Vision Company.
- Location: Riyadh.
- Company Field: General Construction
- Position: Electrical Team Leader, Technical office, procurement & execution.



➤ JOB DESCRIPTION:

- Responsible for all Electrical works assigned on different locations.
- Responsible for preparing design for electrical systems based on architect drawings.
- Responsible for preparing BOQ for electrical systems.
- Responsible for electrical cost estimation.
- Responsible for follow up the budget & cost control for electrical works.
- Responsible for shop drawings & technical office works related to electrical.
- Responsible for collecting quotations for electrical suppliers & subcontractors.
- Responsible for preparing material submittal for all electrical works.
- Responsible for monitor & control electrical site works with our engineers.
- Responsible for coordination with other trades. (Mechanical, civil & architectural)
- Responsible for follow up electrical subcontractors & progress work.
- Responsible for follow up invoices, payments with finance.
- Preparing contractual documentation & Variation orders.

➤ List of Estimated & executed systems:

- *Al-Argan Apartments – Riyadh.*
- *Al-Salam Hospital- Riyadh.*
- *Naval team technical trainer – Jeddah.*
- *Al-athel Palace – Riyadh.*
- *Goodies Offices & restaurant – Riyadh.*
- *Prince Naif Farm- Riyadh.*
- *Cold Store Project – Riyadh.*



November/2006– November/2011

- Company Name: *Swayeh Contracting Company.*
- Location: *Riyadh.*
- Company Field: *General Construction.*
- Position: *Electrical Engineer.*



➤ JOB DESCRIPTION @ Head Office.

- *Fresh Graduate Electrical engineer start working at head office under senior engineers.*
- *Start understanding how to read electrical & architectural drawings.*
- *Start take-off electrical systems*
- *Start preparing bill of quantity.*
- *Start learning electrical shop drawings based on tender drawings.*
- *Start learning how to prepare material submittal for electrical systems.*
- *Start learning electrical calculations.*
- *Start learning how to read invoices, time schedule, reports...etc.*

➤ List Of Executed Projects:

- Al-Subaie Head Office- Riyadh. (Site engineer).
- Lulwa Tower- Riyadh. (Site Engineer).
- National Guard Buildings – Riyadh. (Site Engineer).
- Upgrade BMS For National Guard Hospital- Riyadh.

➤ JOB DESCRIPTION:

- *Responsible for follow up electrical works at site.*
- *Responsible for preparing shop drawings & technical documents.*
- *Responsible for preparing material submittals to get approval.*
- *Responsible for follow up time schedule & site progress.*
- *Responsible for follow up technicians & Foreman for ongoing progress.*
- *Responsible for follow up quality & preparing MIR, RFI with consultant.*
- *Responsible for follow up store & material delivery status with procurement.*
- *Responsible for preparing monthly invoices.*
- *Responsible for as built drawings, operation & manual, Warranty letters.*

➤ List Of estimation Projects:

- Ministry of water & electricity – Riyadh.
- National Guard Buildings.
- Aya Hospital- Jeddah.
- King Faisal University- Dammam.
- Ministry of Civil Defense.
- Qahtani Tower.